

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held in person and GoToMeeting
May 22, 2024

CALL TO ORDER:

7:33 a.m.

ATTENDEES:

Mark Marlowe, Nathan Travis and Joshua Shackelford, Board Members; Evan Person, Alternate Board Member; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Alyse Billick, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member

ANNOUNCEMENT OF QUORUM:

Quorum present.

PUBLIC COMMENT:

Attendees: None

APPROVAL OF AGENDA:

Dir. Marlowe moved to approve the agenda. Dir. Shackelford seconded the motion. The motion was unanimously approved.

ACTION ITEMS:

MINUTES OF APRIL 24, 2024 REGULAR BOARD MEETING:

Dir. Shackelford moved to approve the minutes of the April 24, 2024 regular board meeting. Dir. Marlowe seconded the motion. The motion was unanimously approved.

PAYABLES FOR THE PERIOD ENDING APRIL 30, 2024:

Mr. Martin highlighted the payment of \$10,782.50 to Core and Main for the Ross valves for the reuse system; the capital outlay payment to Dellenbach motors for \$34,432.00 for a Chevy pickup; and \$6,400.00 to Triad EAP for an all-staff development training. He requested approval for the April 2024 payables totaling \$453,484.43. Dir. Marlowe moved to approve the payables as described by Mr. Martin. Dir. Shackelford seconded the motion. The motion was unanimously approved.

OTHER ACTION ITEMS:

None.

AMENDMENT #7 TO THE ESTABLISHING AGREEMENT – BOARD COMPENSATION

As directed at a previous board meeting, Mr. Farrington created Amendment #7 to the Establishing Agreement, superseding Amendment #4, regarding board compensation. The new amendment removes compensation to board members for attending PCWRA board meetings unless they are volunteers for the member entity. The new Amendment will need to be signed and approved by each member's board or council and will be effective the day the last signature is received. Dir. Marlowe made a motion to recommend that the member's various boards and council approve Amendment #7. Dir. Shackelford seconded the motion. The motion was unanimously approved.

DISCUSSION ITEMS:

NEW TOWN OF CASTLE ROCK SEWER LINE:

Mr. Martin began by providing information regarding previous easements and noted he could not find easements that should have been transferred from Castle Pines Metro District (CPMD) during the creation of the establishing agreement for the placement of lines coming into the facility. Additionally, per direction from the board, Mr. Martin met with CORE and Castle Rock Development on the 14th to discuss the corridor project and discovered that CORE had purchased the Joslyn property. Mr. Martin then presented the official drawings of the requested thirty-foot easement from Castle Rock Development for a new sewer line that would tie into the facility. Discussion ensued regarding other easements, future development plans for PCWRA, the possibility of a lift station for the Town, and whether a twenty-foot easement would be sufficient. Dir. Marlowe stated he will talk to his team regarding the easement versus a potential lift station.

REGIONAL WASTEWATER/WATER PLANT UPDATE:

Dir. Marlowe informed the board that there is a draft revised intergovernmental agreement (IGA) between Castle Rock and Douglas County for the lift station and force main in Sedalia back to PCWRA which would cost \$14,000,000. There is an additional draft IGA between the County and Dominion for \$20,000,000 for the wastewater facility on the South Platte River. Castle Rock Water and Dominion have agreed to terminate their agreement. Therefore, Dominion will build a lift station in Louviers. Any new development in the corridor connecting to Sedalia would require a renewable water resource.

DIRECT POTABLE REUSE:

Castle Rock Water is exploring indirect reuse options before investing in the sampling plan and analysis for direct potable reuse (DPR), therefore it is not likely the sampling will begin this year. Mr. Martin also noted that he is still waiting on the response from Carollo for the zero-discharge study, which will be presented to the board once it's completed.

INDUSTRIAL PRETREATMENT RULES AND REGULATIONS UPDATE:

INDUSTRIAL PRETREATMENT UPDATE:

Both Industrial Pretreatment agenda items were discussed concurrently as Mr. Martin updated the board on the non-compliant business list which was presented at last month's meeting and noted that there was no update on the industrial pretreatment rules and regulations. He will attend Castle Pines Metro District's board meeting on the 30th at which time Dir. Shackelford expects the Rules and Regulations to be approved by his board. The board requested to be copied on any non-compliant letters sent out in the future.

REUSE RESERVOIR COST UPDATE:

Updated costs have determined that the reuse reservoir project is now expected to cost \$4.33 million without the pump station. The board discussed the future of reuse which encompassed DPR; groundwater regulation requirements by 2027; seepage studies; and whether the members would be able to split the costs. Dir. Shackelford stated further conversations would be needed with the golf courses.

MANAGEMENT REPORT:

Plant Updates

The ditch #2 drum mixer gearbox was repaired and reinstalled and is expected to be coated soon.

The maintenance department will begin receiving bids for the centrifuge building roof, which has begun to leak water on equipment during storms.

Staff is currently taking applications for one maintenance position and hope to have the administration position posted soon.

CDPHE Update

The Water Quality Control Commission granted the Division the requested thirteen percent increase in fees which primarily went to hire new staff, focusing primarily on water positions.

The Wastewater Utility Council and other stakeholders continue to push the Division for more transparency on how the increase in fees will be used, with the focus on decreasing the number of administratively extended permits.

Mr. Martin and Mr. Clark continue to work on the feasibility study, which includes temperature and nutrients and will meet with the Colorado Monitoring Framework (CMF) to create the scope of work that the National Water Research Institute (NWRI) will perform. The Commission is showing promise by beginning to question the Divisions operations, where fees are going, and their direction with regulations.

OTHER DISCUSSION ITEMS:

None

ADJOURNMENT

There being no further business to come before the board, Dir. Travis declared the meeting adjourned at 8:56 a.m.



Nathan Travis, President