

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held in person and GoToMeeting
April 29, 2026

CALL TO ORDER:

7:30 a.m.

ATTENDEES:

Mark Marlowe, Joshua Shackelford, Nathan Travis, Board Members; Mark Henderson, Evan Person, Rene Santin, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Lisa Coney, Assistant Director of Administrative Services; Patou Griggs, Industrial Pretreatment Manager; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member; Christine McLeod, Haynie

ANNOUNCEMENT OF QUORUM:

Quorum present.

APPROVAL OF AGENDA:

Dir. Travis moved to approve the agenda as presented. Dir. Marlowe seconded the motion. The agenda was unanimously approved.

PUBLIC COMMENT:

One member of the public attended; however, no comment was made.

ACTION ITEMS:

JET'S PIZZA VARIANCE REQUEST:

Mr. Martin presented information regarding Jet's Pizza's variance request. Currently, Jet's Pizza has a 500-gallon grease interceptor; however, to be compliant with PCWRA's Code of Rules and Regulations, the facility is required to install a 1,000-gallon grease interceptor. Based on the cost-benefit analysis model, PCWRA staff recommended the variance be denied.

Dir. Travis made a motion to deny Jet's Pizza's variance request. Dir. Marlowe seconded the motion. The motion passed unanimously.

DUNKIN' VARIANCE REQUEST:

Mr. Martin presented information on the Dunkin' variance request. There is not a grease interceptor available in the building which Dunkin' will be located; therefore, to be compliant with PCWRA's Code of Rules and Regulations, Dunkin' is required to install a 1,250-gallon grease interceptor. Based on the cost-benefit analysis model, PCWRA staff recommended the variance be denied. Dir. Marlowe inquired about the possibility of Dunkin' tying into the current grease interceptor being used by Subway. It was determined that the current interceptor is undersized for both businesses.

Dir. Travis made a motion to deny the Dunkin' variance request. Dir. Marlowe seconded the motion. The motion passed unanimously.

2025 ANNUAL FINANCIAL REPORT:

Ms. McLeod presented a highlight of the findings of PCWRA's annual financial report and briefly discussed the audit process. She stated Haynie issued their clean audit opinion on April 15, 2026 and the audit is complete with no material adjusting entries or misstatements.

Dir. Marlowe made a motion to accept the 2025 PCWRA audit as presented. Dir. Travis seconded the motion. The motion passed unanimously.

Ms. McLeod excused herself from the board meeting at 7:53 a.m.

Dir. Shackelford and Dir. Marlowe recognized the amount of work that goes into completing the audit and congratulated Ms. Oelkers and Ms. Coney on the audit's completion. Ms. Oelkers recognized Ms. Coney for her work on the audit this year.

MINUTES OF MARCH 25, 2026 REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the March 25, 2026 regular board meeting. Dir. Travis seconded the motion. The motion passed unanimously.

PAYABLES FOR THE PERIOD ENDING MARCH 31, 2026:

Mr. Martin highlighted the following payments: Brown's Hill Engineering & Controls, LLC for \$6,742.40 to replace the Lagae flume transmitter, May vmScada and Turblex programming; Building Automation Technologies, Inc. for \$7,500.00 for HVAC and programming updates for buildings 1 and 11; Shimadzu Scientific Instruments, Inc. for \$18,287.85 for the renewal of a 3-year service agreement and miscellaneous lab supplies; and \$367,236.60 for the Reuse Reservoir Rehabilitation Project. Mr. Martin requested approval for the PCWRA O & M payables totaling \$866,724.74; as well as \$249,576.00 for the Biofilter Project from 3.0 funds, for total approval for the March 2026 PCWRA payables of \$1,116,300.74.

Dir. Marlowe moved to approve the payables as described by Mr. Martin. Dir. Travis seconded the motion. The payables were unanimously approved.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

REUSE RESERVOIR REHABILITATION PROJECT UPDATE:

Mr. Martin informed the board the project is taking off and he has plans to continue to supply a memo from GEI to the board each month updating the project, as well as include the board in reviewing the contractor pay apps. Dir. Shackelford appreciated the clarity of this month's construction pay app and accompanying letter, which enables him to explain the construction progress to his golf courses, which in turn helps to provide timely payment.

Discussion about when the reservoir will be back in operation ensued. Mr. Martin explained the reservoir will begin to be refilled starting this Friday; however, due to water rights and return flow issues, an expected time to refill is unknown. Mr. Martin is hoping not to have to adjust schedules to meet the water demand this season.

Mr. Martin noted there are some issues with the building permits for the pump station and is hopeful GEI and GSE will be able to get them resolved this week. The pilings and shoring are in and the area for the pump station is currently being excavated.

Additionally, there have been issues locating the Red Hawk reuse line. Moltz Construction installed the line and is being contracted to help locate it. Currently, the reuse system is operating with one pump as the Red Hawk pump is not expected to last much longer and the VTP-6, which feeds the Country Club, is also in need of repairs. Reuse water is still being delivered to the golf courses; however, having only one working pump is a risk.

SEDALIA WASTEWATER PROJECT UPDATE:

Alt. Henderson reported the focus of the project right now is to secure easements from property owners. While construction has not yet started, they are moving forward with the environmental jumping mouse habitat survey.

INDUSTRIAL PRETREATMENT UPDATE:

Mr. Martin mentioned that one business, which had been out of compliance, received their permit from Douglas County and should be starting construction soon. All other businesses are in compliance.

HIGHWAY 85 EXPANSION:

A meeting was held with the Colorado Department of Transportation (CDOT), PCWRA, CPMD and CRW. The highway expansion project is about 30% - 35% planned; however, CDOT does not have the funding to complete the project. CDOT stated they will pay for moving the utilities, as long as they are not identified as betterments. Dir. Shackelford suggested the three board members work together as it relates to this project and consider combining a couple of the influent sewer lines to save space. Dir. Shackelford requested the Highway 85 Expansion remain a discussion item on the board meeting agenda going forward.

MANAGEMENT REPORT:

Plant Updates

PCWRA hosted the Rocky Mountain Water Environment Association (RMWEA) Student Design Competition and Presentations on April 24th, with three universities competing. The winning design team will present their design at the RMWEA Conference in September.

During the rehabilitation of the older biofilter, it was discovered that the plenum and media had fouled. The repairs have been completed.

The lab received a new BOD incubator.

Interviews for a new operator continue.

The centrifuge that was sent out for refurbishing is in worse condition than expected and will require a full rebuild. Staff had planned approximately \$32,000 for the refurbishment; however, the cost will now be approximately \$120,000.

Maintenance completed the rebuild of the influent pump #4. The new support structure has been adjusted to take the weight off the volute.

CDPHE Update

PCWRA's permit is still listed for renewal on the Colorado Department of Public Health & Environment's (CDPHE) draft 2026 permit work plan.

PCWRA received an inspection from the Colorado Air Quality Control Division. The emergency generators were brought to attention and may result in compliance action because they are not listed on PCWRA's Air Pollutant Emissions Notice (APEN) Permit.

The Colorado Wastewater Utility Council (CWWUC) was successful in getting the wastewater requirement removed from the proposed Air Toxics Rulemaking. Wastewater facilities will continue to be regulated under the Colorado Water Quality Control Act and the Clean Water Act.

The National Water Research Institute (NWRI) Draft Colorado Nutrient Limits Panel Report was received last Friday and will be reviewed in a meeting with the CDPHE on May 13, 2026.

OTHER DISCUSSION ITEMS:

None.

ADJOURNMENT

There being no further business to come before the board, Dir. Shackelford declared the meeting adjourned at 8:33 a.m.



Joshua Shackelford, President