

PLUM CREEK WATER RECLAMATION AUTHORITY
4255 N. US Hwy 85, Castle Rock, CO 80108
REGULAR MEETING MINUTES
Held in person and GoToMeeting
June 26, 2024

CALL TO ORDER:

7:30 a.m.

ATTENDEES:

Mark Marlowe, Nathan Travis and Joshua Shackelford, Board Members; Evan Person, David VanDellen, Alternate Board Members; Wes Martin, Authority Manager; Kirby Clark, Assistant Authority Manager; Lissa Oelkers, Director of Administrative Services; Patou Griggs, Industrial Pretreatment Manager; Alyse Billick, Administrative Assistant; Darryl Farrington, Semple, Farrington, Everall & Case, PC; Cassie Vetter, Castle Pines Metropolitan District Board Member

ANNOUNCEMENT OF QUORUM:

Quorum present.

PUBLIC COMMENT:

Attendees: None

APPROVAL OF AGENDA:

Dir. Shackelford moved to approve the agenda. Dir. Marlowe seconded the motion. The motion was unanimously approved.

ACTION ITEMS:

MINUTES OF MAY 22, 2024 REGULAR BOARD MEETING:

Dir. Marlowe moved to approve the minutes of the May 22, 2024 regular board meeting. Dir. Shackelford seconded the motion. The motion was unanimously approved.

PAYABLES FOR THE PERIOD ENDING MAY 31, 2024:

Mr. Martin began by highlighting the manual check to Cornerstone Coatings for \$17,809.00 to continue the Ditch 2 project out of the capital replacement budget. He also mentioned the \$1,990.74 to Carollo for the utility plan update; the all-staff Dale Carnegie training for \$20,000.00; an additional check written in the amount of \$79,952.50 to Cornerstone Coatings which will be held until the project is fifty percent completed; \$30,432.20 to Environmental Dynamics International for the Ditch 3 membrane replacement; and \$24,268.62 to Industrial Service Solutions for the gearbox and motor rebuild requesting approval for the May 2024 payables totaling \$582,763.18 and \$6,651.92 paid to Carollo Engineers and FLW Inc. from the 3.0 Capacity Expansion Project funds. There is still over \$1.5 million left in the 3.0 Expansion fund but before the account can be closed out, there is still hydraulic work being evaluated by Carollo and possibly future flume work. Dir. Marlowe moved to approve the payables as described by Mr. Martin. Dir. Shackelford seconded the motion. The motion was unanimously approved.

OTHER ACTION ITEMS:

None.

DISCUSSION ITEMS:

NEW TOWN OF CASTLE ROCK SEWER LINE EASEMENT:

Castle Rock Development is looking at two easements; a fifty-foot temporary construction easement in front of the plant as well as an easement for the new sewer line which has been increased to forty feet wide. Carollo was contacted about the proposed easements requesting their opinion of its potential impact on future expansions. While they cannot guarantee that any future expansions will not require the sewer line to be moved, their opinion was that the easements should not impact the considerations in the current 20-year plan. Discussion ensued regarding how the costs would be covered if relocation was needed. By board consensus, Mr. Farrington was directed to draft an easement agreement.

REGIONAL WASTEWATER/WATER PLANT UPDATE:

Dir. Marlowe informed the board that the Douglas County Commission has approved the construction of a lift station and force main to be built in Sedalia over the next two and half years and hope to have it in service in 2026. It will be located on either Castle Rock Water's property or CORE's. He also mentioned that this project was endorsed by the Douglas County Water Commission on Monday and \$14,000,000 of American Rescue Plan Act (ARPA) funds will be provided to pay for it. Castle Rock Water will eventually be returning some of these funds to Douglas County by collecting fees in order to reinvest in additional sewer infrastructure or tie-ins for new development. \$20,000,000 of ARPA funding will also be provided to Dominion for the new wastewater plant for the Chatfield Basin, located on the old Roxborough site. There was consensus to remove this discussion item from the agenda since PCWRA is no longer involved, however, Dir. Marlowe will continue to provide the members with pertinent updates, including when any additional capacity might come online from Sedalia (capacity for Sedalia would come from the Town's current capacity).

DIRECT POTABLE REUSE:

Castle Rock Water is on hold with the sampling plan until some of their in-house studies are completed. Mr. Martin then stated that he and Mr. Clark received Carollo's draft zero-discharge study and that Carollo will tentatively present it at the next board meeting. There was then consensus that direct potable reuse (DPR) could be removed from the agenda, until any new updates occur.

INDUSTRIAL PRETREATMENT RULES AND REGULATIONS UPDATE:

A request was made to have Mr. Farrington draft standard language for all three members to incorporate PCWRA's Rules and Regulations with their own. Dir. Marlowe mentioned that they are already referenced in their code and that the other members could share the language, however there was some question if it was different due to Castle Rock being a town and other members being a special district. Mr. Farrington then stated that he will share a section of another set of rules and regulations that the special district members could use while the Town's reference sounds adequate. Castle Rock Water has approved the updates, and the other members will be finalizing them with their boards.

INDUSTRIAL PRETREATMENT UPDATE:

Mr. Martin updated the board on the non-compliant business list which had been discussed at a previous meeting. Discussion ensued about some of the businesses that have not had any correspondence with staff, which may result in water shut off. Dir. Marlowe stated that he will begin to draft a letter for businesses that are out of compliance.

REUSE RESERVOIR COST UPDATE:

Dir. Travis began by inquiring whether the remaining funds from 3.0 expansion project would be available to cover the cost of the reservoir project. It is up to the members how to utilize those funds and Dir. Marlowe stated that the Town would consider redirecting the remaining funds to the reservoir rehabilitation project. Discussion continued regarding how the funds could be recovered.

MANAGEMENT REPORT:

Plant Updates

Cornerstone Coatings is currently working on the ditch #2 drum mixers.

The storm on June 9, 2024 destroyed the Plum Creek USGS gage and remediation work that was previously implemented by the Town of Castle Rock. Repairs to the site could possibly take a month to fix resulting in inaccurate flow measurements.

Staff is currently working on getting PCWRA's website ADA compliant and has utilized Streamline to evaluate the website. Any issues have been turned over to Revize who is making active changes. All government and public entities needed to be in compliance by July 1, 2024 and could possibly receive a \$4,000.00 fine for each violation, however House Bill 24-1454 provided a one year extension to facilities showing active remediation. Mr. Martin recommended that Streamline host PCWRA's website in order to remain in ADA compliance. The board supported the recommendation by consensus.

Staff is working with ioPSYte, an organizational consulting firm who focuses on recruitment, professional development and team building.

CDPHE Update

The National Association of Clean Water Agencies (NACWA) has drafted a letter regarding the State Revolving Funds (SRF). The letter is being sent to Washington D.C and states that if the current situation continues and funding isn't provided the Nation's infrastructure will deteriorate. The letter also has the support of the Colorado Wastewater Utility Council (CWWUC). Although entities are still able to apply for an SRF loan, the historical level of funds are not available and what is available is being distributed to the Community Project Funding and Congressionally Directed Spending, which does not include water and wastewater projects.

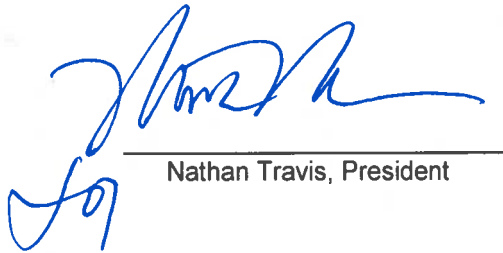
Mr. Martin and Mr. Clark continue to work on the feasibility study, which has made some progress. The CWWUC will most likely take the lead on the nutrient study, monitoring the situation and work with the State and Environmental Protection Agency (EPA).

OTHER DISCUSSION ITEMS:

Dir. Shackelford asked about the status of Amendment #7, which was approved at the last meeting and Mr. Martin informed him that no signed copies had been received. All members will provide their signed copies as soon as possible.

ADJOURNMENT

There being no further business to come before the board, Dir. Travis declared the meeting adjourned at 8:15 a.m.



Nathan Travis, President